June & July Board Meeting Minutes

Executive Summary for posting

July 26, 2020

*Note: until minutes have been approved at the subsequent meeting, consider them draft and subject to updates.*

**Admin Updates**

- Admin update in June included a farewell from Ms. Colion - all parents should have gotten email from her.
- Updates on hiring - Mr. Ying has also sent these updates to all parents.
- HISD has a new grading and info system that will be rolled out late summer.
- If any parents are not receiving updates from admin, please contact Mr. Ying.

**Elections**

Elections for 20-21 PTO board will be held in September. Current board members have volunteered to remain in their positions through that time. We have some nominations but are still accepting nominations for any role or position through 31 August. Send nominations to parliamentarian@mimspto.org.

Elections will be held online for the PTO Board and SDMC parent positions.

Per our PTO Bylaws, each PTO member (parent, legal guardian, teacher, staff member) can vote once. (If you inadvertently vote more than once, your vote will not be counted.)

**Meetings and events**

PTO Board and General meetings will be held online until further notice.

- 17 August - virtual PTO Board meeting
- 21 August - virtual PTO General meeting for all members
- 14 September - virtual PTO Board meeting
- 18 September - virtual PTO General meeting for all members
- 18-21 September - Voting online for all members for PTO Board and SDMC representative

These meetings are added to the [MIMS PTO calendar](#).
Communications

- LivingTree is still part of the plan as promised but the closure of all school buildings has delayed our ability to implement. PTO board members are working with admin to move forward.
- We plan to do a virtual directory this year, which will be opt-in. The directory will be emailed to those parents who complete the form and opt-in to receive it. Look for the form to go online soon.
- PTO board members are working on an update of the PTO website. If you have suggestions or corrections, please send to secretary@mimspto.org.

Volunteering

PTO board is checking with last year’s committee chairs and recruiting for volunteers for all committee positions. There will be a volunteer form on the website and you can always contact president@mimspto.org if you want to volunteer.

PTO is planning to do virtual events and fundraising until further notice. If you have ideas, please contact us.

Financials

*Updated financial reports from the board are posted as of June 30, 2020.* If you have questions about these financials, please contact treasurer@mimspto.org. Please note that we have much more cash on hand at this point in the year than we had budgeted or planned for, because of COVID and because we didn’t fund some items until we can get inventories or more data. This may end up being a good thing as we suspect fundraising will be light, especially early in 20-21.

Other items

- Delivery for yearbook, DVDs from CNY, and school supplies are being discussed and the committees will post on the website and contact parents as we know more.
- COVID guidelines will come from HISD.
- Virtual learning updates will come from HISD and MIMS administration.